

# SU Delegate Volunteer Duties & Responsibilities

## **PURPOSE**

To represent the membership of the corporation, by Service Unit, to the board of directors.

## **ACCOUNTABILITY**

The Council Delegate is accountable to all registered members within their Service Unit.

## **RESPONSIBILITIES AND PRINCIPAL DUTIES**

1. Maintains membership with Girl Scouts of the USA throughout the term of service.
2. Attend Service Unit and Volunteer Meetings to receive feedback from the members and share information from the Council.
3. Gathers feedback for the board of directors on proposals, board issues and actions.
4. Offers input to the board of directors in establishing corporate goals through discussion at Service Unit meetings, troop meetings and/or the Council's annual meeting.
5. Gives general direction to the board of directors and receives reports from them.
6. Promotes interest in the affairs of the Council by promoting attendance at the Council's Annual Meeting.
7. Attends and participates in all Council meetings (annual and called), voting on issues affecting the entire Council and reports the results to the Service Units and troops.
8. Elects officers of the Council, members at large of the board of directors, nominating committee members, and delegates to the national Council meeting when needed.
9. Adheres to the Council's affirmative action policy that there shall be no discrimination on the basis of race, color, ethnicity, sex, creed, national origin, sexual orientation, or socioeconomic status.

## **QUALIFICATIONS**

1. Age 14 years or older on or before September 30 of the end of the previous membership year.
2. Demonstrates knowledge of the Girl Scout movement.
3. Demonstrates professional conduct and solid communication skills in representation of Service Unit.
4. Exercises sound judgment and objectivity when analyzing issues.
5. Demonstrates a willingness to devote sufficient time to fulfill the responsibilities of the position.
6. Supports Council goals.

## **TERM**

Delegates shall be elected for a two-year term. Delegates may choose to resign if they feel they cannot fulfill the responsibilities of the position and will notify their SU Manager and Human Resources Director.

# SU Delegate Year-at-a-Glance

## September–April

### **LISTEN TO YOUR PEERS**

To effectively represent the concerns and satisfactions of your whole Service Unit, you should attend different types of meetings within your Service Unit and talk to your peers.

## February

### **GET SELECTED**

Service Units will select Delegates however they would like. To serve as a Delegate the person must be a current member of Girl Scouts Spirit of Nebraska and 14 years or older on or before September 30 of the end of the previous membership year. Delegate Selection Forms are due to the council by February 1 each selection year (or as otherwise noted). Selection years are every even year.

## February–March

### **PREPARE FOR YOUR VOTE**

In mid-March, Delegates will receive a packet which outlines the Annual Meeting agenda, council parliamentary procedure and much more.

## April

### **VOTE AT THE ANNUAL MEETING**

The Annual Meeting is held in April. Details for the upcoming Annual Meeting will be announced at the beginning of each membership year.