



Troop Finance Report

Girl Scouts of the USA requires all Girl Scout councils to maintain records of troop funds. According to Girl Scouts Spirit of Nebraska policy, troop funds are the property of the council and are to be maintained in a Girl Scout bank account. Each troop is required to complete and submit an annual Troop Finance Report with a copy of the May bank statement, **no later than June 30** of the current membership year. Failure to submit a complete report is a violation of policy and may prevent your troop from participating in council-sponsored, Fall Product and Girl Scout Cookie Programs. All reports will be maintained and kept on file in our Finance Department.

Membership Year(s): _____ through _____

TROOP/CO-LEADER INFORMATION

5-Digit Troop #: _____

Service Unit # or School: _____

Troop Grade Level(s): D B J C S A

of Girls in Troop: _____

Co-Leader Full Name: _____

Phone: _____

Email: _____

Is Troop Disbanding? Yes No

If "Yes," please complete the Troop Disband Procedures Form found on the Forms page of our website.

BANK ACCOUNT INFORMATION

Two signatures of troop volunteers currently registered as Girl Scout members, plus the Troop Support Specialist from your area service center.

Bank Name: _____

Street Address: _____

City: _____

State: _____ ZIP Code: _____

Bank Routing Number (ABA): _____

Account Number: _____

Account Signer 1: _____

Email: _____

Account Signer 2: _____

Email: _____

Troop Support Specialist: _____

Email: _____

BANK ACCOUNT INFORMATION (CONT.)

TROOP INCOME		TROOP EXPENSES	
Beginning Balance:	\$	Annual Membership Registrations:	\$
Troop Dues Collected	\$	Fall Product Program Payments to Council:	\$
Annual Membership Registrations:	\$	Cookie Program Payments to Council:	\$
Fall Product Program Deposits:	\$	Programs and Field Trips:	\$
Cookie Program Deposits:	\$	Badges, Uniform Pieces, Books, etc.:	\$
Other Income:	\$	Supplies:	\$
Other Money-Earning Income:	\$	Food and Beverages:	\$
		Donations to Spirit of Nebraska and/or Charity:	\$
		Name(s): _____	
		Other Expenses:	\$
Total Income:	\$	Total Expenses:	\$
		Income (-) Expenses (=) Ending Balance*:	\$

**If above ending balance exceeds \$1000, please describe below what your future plans include (i.e. saving for a trip or Take Action project, etc.):*

