

FALL PRODUCT PROGRAM COLLECTION REPORT

Complete this form if you have problems collecting payment from any adult/girl by **November 29, 2010** and submit to the service center by **December 1, 2010**. To avoid the incorrect amount being withdrawn from your troop account beginning **December 3, 2010**, do not delay submitting collection reports.

Troop/Group # _____ Girl Scout Name: _____

Adult responsible for payment: _____

Address _____ City _____ Zip _____

Home # _____ Cell # _____ E-mail _____

Work # _____ Place of Employment _____

Outstanding collections are to be deducted from the *Troop Profit* **AND** the *Amount Due to Council*. Use the following to calculate the Total Collection Amount and how much will be deducted from the Troop Profit AND Amount Due to Council.

Total number of nut/candy items sold _____

Original amount due (number of items sold x price of item)

_____ \$8 units x \$8 = _____

_____ \$7 units x \$7 = _____

_____ \$5 units x \$5 = _____

Amount paid (if any) _____

Total Collection Amount _____

(Original amount due – Amount paid)

Of the Total Collection Amount:

\$ _____ is Troop Profit deduct from **Troop Proceeds (Nut and Special)** on T-2
(number of items sold x \$.75)

\$ _____ is Due to Council will be deducted from **Balance Due Council** on T-2
(Total Collection Amount – Troop Profit)

I have documented the steps taken to collect this debt on the back of this form. I have attached the signed Participation Permission and Financial Responsibility Agreement, and signed receipts for any product and/or money received as proof of all transactions. I declare this information is correct to the best of my knowledge.

Signature _____ Phone _____ Date _____

Print Name _____ E-mail _____

Service Center Offices:

Girl Scouts Spirit of Nebraska
Great Plains Service Center
2121 South 44th
Omaha, NE 68105
Fax: 402-558-8060

Girl Scouts Spirit of Nebraska
Grand Island Service Center
2512 North Webb Road
Grand Island, NE 68803
Fax: 308-382-2331

Girl Scouts Spirit of Nebraska
Homestead Service Center
1701 South 17th Street
Lincoln, NE 68502
Fax: 402-476-0966

Girl Scouts Spirit of Nebraska
Prairie Hills Service Center
PO Box 1004
Columbus, NE 68602
Fax: 402-564-9967