



Troop Treasury Report

June 1, 20 ___ through May 31, 20___

GSUSA requires all Girl Scout councils to maintain records of troop funds. According to Girl Scouts Spirit of Nebraska policy, troop funds are the property of the council and are to be maintained in a Girl Scout bank account. Each troop is required to complete and submit an annual Troop Treasury Report with a copy of the May bank statement, no later than June 30 of the current membership year. Reports are maintained and kept on file at the area service center. Failure to submit a complete report is a violation of policy and may prevent your troop from participating in council-sponsored, Fall Product and Cookie Product Programs.

Service Unit # or School _____ Troop # _____

Level (check all that apply) Ds. Br. Jr. Cd. Sr. Amb. # of girls in troop _____

Leader's Name _____ Phone _____

Email _____

Bank Name _____ Address _____ City _____ Zip _____

Bank Routing # _____ Bank Acct. # _____

SIGNERS ON THE ACCOUNT: Two signatures of troop volunteers currently registered as Girl Scout members, plus the membership specialist from the area service center.

Volunteer Name _____ Phone _____ Email _____

Volunteer Name _____ Phone _____ Email _____

Membership Specialist Name _____ Phone _____ Email _____

Income:		Expenses:	
Beginning Balance		Registrations	
Troop dues collected		Product Program payments	
Fall Product receipts		Donations to GS Family Partnership and charity (Name _____)	
Cookie Program receipts		Programs and Field Trips	
Miscellaneous income		Badges, pins, uniform pieces, books, etc.	
Registrations		Supplies	
		Other expenses	
Total Income		Total Expenses	
		Total Income	
		Minus Expenses	
		Ending Balance	

- Check here if the troop is disbanding. If a troop disbands, the girls may decide what to do with the remaining funds. Please tell us what the girls plan to do with the remaining funds. _____
- Use remaining money on troop activities and then close the account. If the funds are not used by the end of the membership year, September 30th, the funds should be used for one of these other options; or the girls may register and continue their troop.
- Donate to the new troops that the girls will be joining and then close the account.
- Donate to the Juliette Low World Friendship Fund and then close the account.
- Donate to the Girl Scouts Spirit of Nebraska Family Partnership Campaign and then close the account.
- Donate to charity of your choice. Name _____

Please remember the funds may not be given to any individual girl or adult.

I verify that all statements about the troop/group finances are true and acknowledge my responsibility to safeguard troop funds. I understand that receipts need to be kept for five years and will be available for random audits by the council.

Signature of person responsible for troop treasury _____ Date ___ / ___ / ___

Signature of a helpful parent who has reviewed the report _____ Date ___ / ___ / ___

