



# Application for Employment

## Girl Scouts Spirit of Nebraska

### Personal Data

Last Name		First Name		Middle Name / Initial		Date of Application
Present Address (Number and Street)			City	State	Zip	Area Code/Telephone
Permanent Address (if different from above)			City	State	Zip	Cell/Mobile Telephone
Email Address						

### Position Desired

Position Applying For			Date Available	Salary Desired		
Source of referral: (name)	Self Referred, Agency, Publication, School/Organization					
Willing to travel?	Percentage of time:	Willing to relocate?	Were you ever employed by GSUSA* or a Girl Scout Council?			
Yes <input type="checkbox"/> No <input type="checkbox"/>		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes	No	When?	Where?

### Employment History

#### Present or Last Employer:

Name of Employer			Title or Position			
Address		City	State	Zip	Area Code/Telephone	
Employment Dates (Month and Year)		Reason for Leaving				
From:	To:					
Name and Title of Immediate Supervisor						

Description of Duties

May we contact your former employer? Yes  No

#### Previous Employer:

Name of Employer			Title or Position			
Address		City	State	Zip	Area Code/Telephone	
Employment Dates (Month and Year)		Reason for Leaving				
From:	To:					
Name and Title of Immediate Supervisor						

Description of Duties

May we contact your former employer? Yes  No

\*Girl Scouts of the USA



Are you able to perform the essential functions of this job with or without reasonable accommodations? Yes  No

Have you ever been convicted of a crime (other than minor traffic violations such as parking tickets)? Yes  No

If yes, please state offense, date and location (a conviction record will not necessarily be cause for disqualification).

Have you ever been reported to the Department of Health and Human Services? Yes  No

If yes, please state offense, date and location (a conviction record will not necessarily be cause for disqualification)

I certify that the answers given by me and statements made in this application are correct and complete. I understand that any misrepresentation or omission of fact in this application or any other materials submitted in connection with this application shall be grounds for my discharge from employment.

I understand that I will be required to authorize and instruct any person or agency to make inquiries and compile reports that the Council has requested. I authorize the Council to make whatever inquiries necessary in connection with this application for employment.

I authorize the Council to verify all education, professional licensure, and previous employment. I further authorize the Council to secure from the appropriate sources, information concerning criminal convictions and status with Health and Human Services as well as the sex offender registry. I will execute any written authorizations that may be necessary to obtain such records to the above information.

I further agree that I will immediately notify the Council if, at any time during my employment or while this application is being considered, I am indicted, convicted of, or plead guilty or no contest to (1) any felony; (2) any drug related charge; (3) any drug or alcohol related charge in connection with driver license revocation or suspension; or (4) any charges related to child abuse or neglect. I understand that failure to notify Council immediately of any such indictment, conviction, or plea will be grounds for immediate discharge from employment.

In compliance with the Federal Immigration and Reform Control Act, I acknowledge that, if hired, I will need to provide proof of my identity and eligibility for employment in the United States. Such proof must be furnished within three business days from the date my employment begins.

I understand that this application for employment is not a contract for employment. I further understand that if hired, employment is "at will" which means that either Girl Scouts-Spirit of Nebraska or I may terminate the employment relationship at any time without restriction and without notice. I understand that other than the Chief Executive Officer, no other representative has the authority to enter into such a contract for a specified type or duration of employment or to make binding promises with respect to any other terms or conditions of employment.

---

Signature

Date

(Please print this document and sign by hand.)

---