

Property Rental Agreement

Make your online reservation today at
GirlScoutsNebraska.DoubleKnot.com/3306

To view available openings, ensure availability and book your stay, use the online reservation system. For additional support/questions, call 402.558.8189 or 800.695.6690 (M–F, 8 a.m. to 5 p.m. Central) or email MemberSupport@girlscoutsnebraska.org.

Full payment is required to secure your reservation.

Please note: We require a minimum 30-day advanced booking for challenge course, pool and archery and a minimum 14-day advanced booking for all facilities.

For properties and amenities information and pricing see our “[Property Reservation Fees](#)” at www.GirlScoutsNebraska.org/camps.

To use this form to initiate your reservation, mail to: Girl Scouts Spirit of Nebraska, 2121 S. 44th St., Omaha, NE 68105. For reservations in “real time” use the [online reservation system!](#)

Price Group

- Nebraska Girl Scout Groups**
Registered Nebraska Girl Scout member camping rate for Troops, Service Unit, and Individual Girl Members.
- Non-Profit or Small Groups**
All non profits or small groups (1-25 people) utilizing camp properties and amenities.
- Corporate or Large Groups**
All corporate or large groups (26+ people) utilizing camp properties and amenities.

Group or Company Information

Your Organization Name: _____
Main Contact Person Full Name: _____
Address: _____
City: _____ State: _____ ZIP: _____
Primary Phone: _____ Cell Phone: _____
Email: _____

Camp Property Information

Standard arrival time for Spirit of Nebraska camps for day use is after 8 a.m. and departure is before 4 p.m. Overnight use arrival time is between 5 and 6 p.m. and departure time is before 3 p.m.

View camp availability and make your reservation online at GirlScoutsNebraska.DoubleKnot.com/3306 or contact Member Support by phone at 402.558.8189 or (toll free) 800.695.6690, or email MemberSupport@girlscoutsnebraska.org (M–F, 8 a.m. to 5 p.m. CST).

CAMP OR PROPERTY: (check one)

- Camp Catron Camp Cosmo Camp Croset Arrows Camp Maha
 Hidden Oaks Cabin Hilltop House Lakeview Cabin

Date(s): _____ Day Use Overnight(s)

Check-In Time: _____ a.m. p.m. Check-Out Time: _____ a.m. p.m.

Required Documentation

Please note that the below documentation will be required prior to your stay with us:

- Group or Troop Attendee Roster (found on our website)
 Proof of Insurance
 First Aid/CPR Certification*

**First Aid/CPR certification is encouraged for all groups and required when there will be children on site. Please provide copy of both front and back of certificate.*

Name of Certified Attendee: _____

Cell Phone: _____

Cancellation/Refund Policy

To cancel or move a reservation, a written notification must be received in order to be eligible for a refund. Refunds will be issued according to the following:

<u>Days Prior to Camp Start Date</u>	<u>Refund</u>
60–31 days	50%
30 days or less	0%

In addition, if you need to make a change or an adjustment to your reservation, the above time frame cancellation percentages will apply.

Submit all requests to MemberSupport@girlscoutsnebraska.org.

ARCHERY, POOL, CHALLENGE COURSE, AND ZIP LINE TOUR

- In the event that a trained facilitator/lifeguard is unavailable, a full refund will be issued.
- In the event that weather conditions are not suitable for archery, pool, challenge course, or zip line tour, your group reservation may be rescheduled, delayed or refunded.

Policies and Agreement

POLICIES

- The following items are prohibited on all Girl Scout Spirit of Nebraska (“GSSN”) properties: smoking materials (including electronic cigarettes) and tobacco products; non-prescribed controlled substances; fireworks, firearms and concealed weapons; pets; non-passenger or recreational vehicles (such as, but not limited to, mopeds and all-terrain vehicles).
- Alcoholic beverages are not permitted on the premises except for licensed catered events.
- Vendors/Caterers must have their insurance and state license on file with “GSSN”.
- Vehicles must be kept on roadways and parked only in designated areas.
- Campfires must be supervised by an adult at all times.
- Personal sports equipment shall be handled and stored safely and securely. Equipment is to be used at your own risk and neither “GSSN” nor its employees are responsible for your safety during its use or storage.
- “GSSN” and its employees are not responsible for lost or stolen personal property.

I AGREE:

- To indemnify and hold harmless “GSSN”, and any of the “GSSN” directors, employees, or agents, against any cause and all claims, demands, loss, damage, judgments, and expenses, including attorney’s fees, court costs, and any other legal expenses arising out of the use of “GSSN” facilities and amenities.
- To assume full responsibility and liability for injury, damage, or loss from any cause whatsoever to the person or properties of others, resulting from the use of facilities.
- That any damage to buildings or equipment owned by “GSSN” or injury to participants shall be reported promptly to “GSSN” staff.
- To leave the facilities in the same manner, or better, than encountered upon arrival.
- To provide “GSSN” with evidence of the following insurance prior to use of the premises:
 - Corporate, Non profit, or Small or Large Groups
 - A certificate of insurance naming the Girl Scouts Spirit of Nebraska as additional insured with coverages as follows:
 - General Liability in an amount not less than \$1,000,000 combined single limit
 - Workers’ Compensation for employed personnel of the Organization
 - Business Automobile Liability for owned, non-owned, and hire vehicles with minimum limits of \$1,000,000 bodily injury and property damage combined single limit
 - If Commercial insurance is not available, Homeowners or Renters Liability insurance declaration page may be accepted.
 - Girl Scout Groups
 - Insurance is available for Girl Scouts taking extended trips (longer than three days and two nights) and for non-members who participate in Girl Scout activities. Contact your membership specialist to purchase additional insurance.
- To provide the “GSSN” with a full roster to include the following information:
 - Name(s) of all person(s) on-site
 - Cell phone contact information for the group leader or person responsible on-site
- To assume responsibility for all persons in the group.

MISCELLANEOUS PROVISIONS

- “GSSN” may cancel this reservation without any liability and reserves the right to cancel or change any scheduled reservations due to inclement weather, natural disasters, or unforeseen circumstances.
- “GSSN” reserves the right to charge a cleaning or damage fee if facilities are not left in the condition found.
- If “GSSN” cancels reservations a refund will be issued.
- Each group will be provided with a camp orientation that will include identification of camp boundaries, behavior expectations, precautions concerning possible hazards, emergency procedures, safety policies and regulations. Information is available on Girlscoutsnebraska.org or found on-site in the designated binder.
- Adults on-site while children are present should be screened.

I have read and will abide by the above policies and provisions.

I understand that if anyone in my group does not abide by the polices we may be asked to leave, forfeiting all monies paid to Girl Scouts Spirit of Nebraska.

Group Authorized Signature: _____ Date: _____

Printed Name & Title: _____

OFFICE USE ONLY

Rec. By: _____

Date: _____