2027 COOKIE BOOTH TRACKING WORKSHEET FOR TROOP #_____

This worksheet can be used to record cookie and money transfers for each Cookie Booth shift. Complete the booth information and TCM and Parent signatures. Follow the instructions for transferring cookies and money between shifts. It can also be used to track the Troop to Girl transfers for Cookie Booth cookies.

Date_____ Time_____ Location_____

TCM_____ Parent_____

To record cookie and money transfers for your Cookie Booth shift:

1. Record ***date, time and location*** **of** your shift.
2. Record ***Initial Inventory*** (number of packages received for this shift) and sign a receipt for the cookies.
3. Count money in cashbox, record ***Initial Amount in Cashbox*** and sign a receipt for the money.
4. If cookies are restocked during the shift, record ***Qty. Added*** and sign a receipt for the additional packages.
5. After the shift, record the ***Qty. Returned*** and calculate the ***Total Pkgs. Sold*** and ***Total Money Collected***
6. Return cookies and cashbox to troop and sign receipt for cookies returned AND ***Final Amount in Cashbox*** .

	adventure-fuls™	explore-mores™	lemon-ades®	trefoils®	thin mints®	peanut butter pattties®	caramel deLites®	peanut butter sandwich	CCC-gluten free	Total Pkgs.
Initial Inventory										
Qty. Added (if applicable)										
Qty. Returned to troop										
Total Pkgs. Sold (Initial + Add - Returned)										



Initial Amount in Cashbox

Total Cash Collected (Total Pkgs. Sold X $6.00)

Total Credit Card Payments (Total Pkgs. Sold X $6.00)

Total Donations Collected

Final Amount in Cashbox (Initial Amount + Cash & Donations Collected- Credit Card payments)

Girl Scout's Name	Total Pkgs

To track Cookie Booth sales by Girl Scout, use the *Smart Booth Divider* in *Smart Cookies* . This will divide the *Total Pkgs. Sold* by the number of Girl Scouts working the shift, and credit each girl for the sales as a Troop to Girl Transfer. For total packages that do not divide evenly by the total participants, adjust girl totals by variety to credit any extra packages not disttributed by the *Booth Divider* .

Girl Scouts earn the 2027 Booth Patch for being credited for working two Cookie Booths in the Smart Booth Divider in Smart Cookies.

